SEMIANNUAL REPORT OF PAYMENTS ACCEPTED FROM A NON-FEDERAL SOURCE

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This report implements 31 U.S.C. 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For defintions and policies, see 41 CFR part 304-1.

REPORTING DEPARTMENT OR AGENCY

REPORTING PERIOD: OCTOBER 1 - MARCH 31 (Year) Dec. ✓ 2017 | APRIL 1 - SEPTEMBER 30 (Year) | NEGATIVE REPORT

	TRAVELER (Name/Title)	EVENT DESCRIPTION/SPONSOR/DATES	LOCATION AND TRAVEL DATES	BENEFITS ACCEPTED SOURCE	DESCRIPTION	CHECK	IN-KIND	AMOUNT
EXAMPLES	John Smith Secretary	Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum.	San Francisco, CA 8/11 - 13/93	Asia-Pacific Forum Pacific Rim Assoc.	Hotel Air Transportation Meals	 X 	X X	$280 825 120
EXAMPLES	Joyce Smith Spouse of Secretary	Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum.	San Francisco, CA 8/11 - 13/93	Asia-Pacific Forum Pacific Rim Assoc.	Air Transportation Meals	X 	 X	$825 120
NAME: J. Patricia W. Smoot	DESCRIPTION: Parole Release & Revocation Project Adv. Council Meeting	LOCATION: Minneapolis, MN	Rubina Institute of Criminal Law & Criminal Justice at the University of Minnesota	Air Fare	☐	✓	199.96
				Hotel	☐	✓	175.53
TITLE: Chairman, U.S. Parole Commission	SPONSOR: Rubina Institute of Criminal Law & Criminal Justice at the University of Minnesota	DATES: 12/7 - 9/17		Taxi	✓	☐	15.00
	DATES:			Parking	✓	☐	32.85
NAME	DESCRIPTION	LOCATION		Meals	✓	☐	67.62
					☐	☐	
TITLE	SPONSOR	DATES			☐	☐	
	DATES:				☐	☐	
NAME	DESCRIPTION	LOCATION			☐	☐	
					☐	☐	
TITLE	SPONSOR	DATES			☐	☐	
	DATES:				☐	☐	
NAME	DESCRIPTION	LOCATION			☐	☐	
					☐	☐	
TITLE	SPONSOR	DATES			☐	☐	
	DATES:				☐	☐	

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STANDARD FORM 326 (2-98)
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